

BLACKBOARD TIP OF THE WEEK

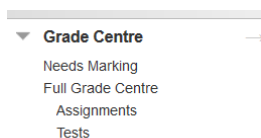
Sort Grade Centre with Smart Views

Smart Views allows you to get differently sorted views of the Grade Centre. It can be views sorted by certain groups, sorted by the assignments of the course, tests, and other things related to the Grade Centre. Especially large courses with many students, teams, and teaching assistants can benefit from an improved overview of the students.

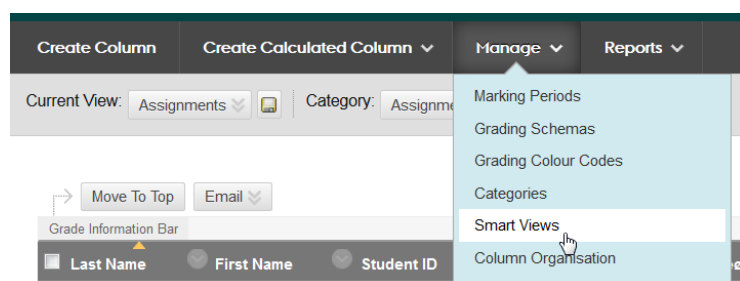
In a [previous tip](#), we showed you how to hide those columns you find redundant from the Grade Center.

How to:

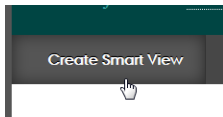
- 1) Go to the Course Management menu in your course. Click on Grade Centre and then on Full Grade Centre.



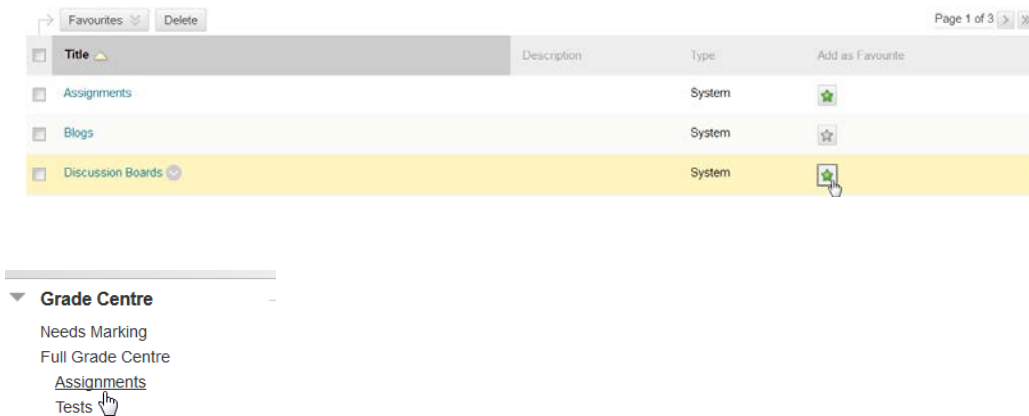
- 2) Click on Manage in the grey menu and then on Smart Views.



- 3) Set up the Smart View by clicking Create Smart View and choose which criteria will be the basis for the sorting.



In the Smart Views overview, with the green star, you can select which Smart Views should have a shortcut in the Grade Center menu below Full Grade Center:



Please note

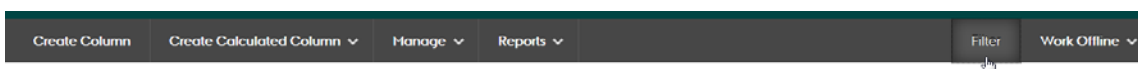
When you [create groups and group sets](#), you are able to make Smart Views right away.

4. Group Set Options

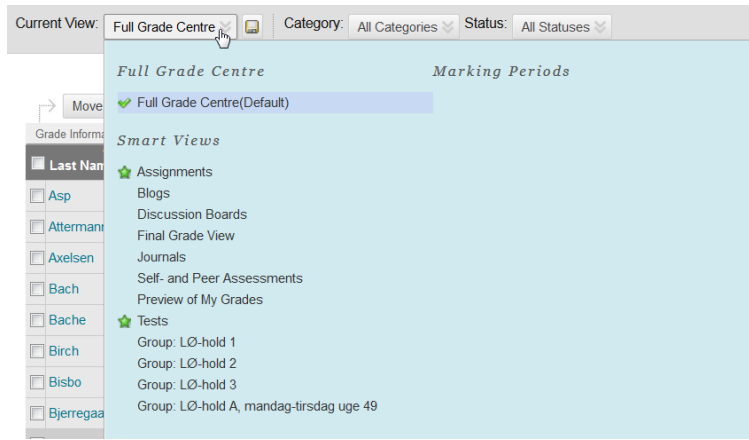
- Create Smart View for this group

Quick access to Smart Views without shortcut

- 1) Go to the Course Management menu. Click on Grade Centre and then Full Grade Centre.
- 2) Click on "Filter" in the grey menu at the top of the page.



3) Below the Current View menu you can find all your Smart Views and select between them:



Happy Blackboarding and have a nice weekend.

Kind regards,
ST Learning Lab